**员 工** **履 历 表**

填表时间： 年 月 日

|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| 姓名 | |  | | | | | | 性别 | | |  | | | 出生年月日 | | | | | |  | | | | 相  片 |
| 籍贯 | |  | | | | | | 民族 | | |  | | | 政治面貌 | | | | | |  | | | |
| 学历 | |  | | | | | | 职务 | | |  | | | 婚姻状况 | | | | | |  | | | |
| 何时毕业于何院校专业 | | | | | | | |  | | | | | | | | | | | | | | | |
| 参加工作时间 | | | |  | | | | | | 入党（团）时间 | | | | |  | | | | | | 特长爱好 | | |  |
| 何时取得何专业技术职称或执业资格 | | | | | | | | | |  | | | | | | | | | | | | | | |
| 何时入本单位 | | | | |  | | | | | | | | 手机号码 | | | | | |  | | | | | |
| 家庭地址 | | |  | | | | | | | | | | | | | | | | | | | | | |
| 家庭电话 | | |  | | | | | | | | | 身份证号码 | | | | |  | | | | | | | |
| 家  庭  主  要  成  员  基  本  情  况 | 配偶情况 | | 姓名 | | | |  | | | | | 出生年月 | | | |  | | | | 政治面貌 | |  | | |
| 籍贯 | | | |  | | | | | 学历 | | | |  | | | | 联系电话 | |  | | |
| 现在何地任何职务 | | | | | | | | |  | | | | | | | | | | | | |
| 姓名 | | | | | 称呼 | | | 出生年月 | | | | 政治面貌 | | | | | 工作单位和职务 | | | | | 联系电话 | |
|  | | | | |  | | |  | | | |  | | | | |  | | | | |  | |
|  | | | | |  | | |  | | | |  | | | | |  | | | | |  | |
|  | | | | |  | | |  | | | |  | | | | |  | | | | |  | |
| 个  人  简  历 | 起止年月 | | | | | | | | 在何地何单位学习或工作 | | | | | | | | | | | 任何职务 | | | 证明人 | |
|  | | | | | | | |  | | | | | | | | | | |  | | |  | |
| **何时何地参加何种培训、学习内容及时间** | | | | |  | | | | | | | | | | | | | | | | | | | |
| **何时何地何原因受过何种奖励** | | | | |  | | | | | | | | | | | | | | | | | | | |
| **何时何地何原因受过何种处分** | | | | |  | | | | | | | | | | | | | | | | | | | |
| **其他需要说明的问题** | | | | |  | | | | | | | | | | | | | | | | | | | |

**填表人签名：**

**填表说明：**

1. **政治面貌：党员、团员、群众；**
2. **家庭住址：按实际居住地址填写；**
3. **家庭主要成员基本情况：配偶、子女、一同居住的父母信息；**
4. **个人简历：从全日制学校毕业写起；**